

SHIPLAKE PARISH COUNCIL.

Minutes of the meeting of Shiplake Parish Council which took place on
Monday 17th June 2024 at Shiplake Memorial Hall at 7.00 p.m

- 1 **PRESENT:** Cllr D Pheasant, Cllr A Manning, Cllr D Miller, Cllr R Curtis, Cllr F Galton-Fenzi, Cllr J Stone, Cllr R Head, APOLOGIES: Cllr C Penrose (Chair) and Cllr M Giles (DC). sent their apologies. IN ATTENDANCE Cllr D Bartholomew (OCC), Cllr L Rawlins (DC). There was one member of the public present. In the absence of Cllr C Penrose Cllr D Pheasant took the chair.
- 2 To receive any **DECLARATIONS OF INTEREST.** None declared
- 3 **O.C.C.** Cllr D Bartholomew gave his report .Full report can be viewed [HERE](#) or on website
- 4 **S.O.D.C.** Cllr Rawlins gave his report. Full report can be viewed [HERE](#) or on website
- 5 **MINUTES** Council resolved to approve the minutes of the Parish Council meetings held on Monday 13th May on a motion proposed by Cllr R Head and seconded by Cllr D Pheasant and Thursday 16th May 2024.on a motion proposed by Cllr R Head and seconded by Cllr J Stone.
- 6 **OPEN FORUM:** The Chair closed the meeting at 8.03pm to give an opportunity for members of the public to address the Council on items on the agenda. Mr G Jones explained some of the issues with the website uploading and proposed authorising Oxford IT to upgrade uploading facility at a cost of 1-2 hrs at £50 +Vat per Hr. Council approved. Mr G Jones also discussed email concerns of Councillors explaining that any queries should be directed to Oxford IT and that essentially the whole website needs an overhaul. The Chair resumed the meeting at 8.42pm
- 7 **PLAYGROUNDS: Cllr** R Curtis gave an update 1) Gate on MH playground needs attention 2) Quote from Creative Play for Badgers Walk (£17093) Council expressed concerns at cost and requested an alternative quote for comparison. ACTION: Clerk
- 8 **POLICE MATTERS:** Cllr R Curtis gave an update .Full report can be viewed here [Crime Map](#)
- 9 **HIGHWAY MATTERS:** FMS issues follow up. Cllr R Head raised the following issues 1) Wig wag sign removal 2) Vegetation overgrowth along School Frontages, 3) VAS speed awareness sign still covered up Reading Road. ACTION: Clerk
- 10 **PLANNING:** Council reviewed new applications received since Parish Council Planning meeting 27th May 2024
 - 1) P24/S0256/FUL Raleith , Reading Road **WITHDRAWAL OF APPLICATION**
 - 2) P24/S1613/SCR Thames Farm EIA TFAG/ **COUNCIL RESPONSE** by 20th June ACTION: Clerk
 - 3) New Road developments Council discussed outline plans for redevelopment of plot at top of New Road no PA to date.
 - 4) Church Hall redevelopment Council to invite Rev Thewsey to PC meeting to outline plans.
- Decisions.**
 - 1) P24/S0094/HH Home Farm Cottage PERMISSION GRANTED with 4 conditions
 - 2) Mykonos House Bolney Road Lower Shiplake RG9 3NT **PERMISSION GRANTED** with 6 conditions.
- 11 **FINANCIAL MATTERS.**
 1. Council resolved to approve payments for June (Appendix 1) on a motion proposed Cllr R Curtis by and seconded by Cllr D Miller
 2. Council resolved to approve May Bank Statement on a motion proposed by Cllr A Manning and seconded by Cllr R Curtis
 3. Council resolved to approve May Bank reconciliation. (Appendix 2) on a motion proposed by Cllr R Curtis and seconded by Cllr D Miller

4. Council resolved to approve a transfer sum of £50,000 from CO-OP Bank deposit account to CCLA account on a motion proposed by Cllr F Galton-Fenzi and seconded by Cllr D Miller. ACTION: Clerk
- 12 **FOOTPATHS** Report from Gareth Jones circulated with thanks to Mr R Smith of Chiltern Society for his input.
- 13 **AONB** nothing further to report
- 14 **MEMORIAL HALL**. Cllr A Manning nothing further to report
- 15 **CORRESPONDENCE**. 1) Unlicensed Dog Boarding in Station Road Clerk requested to contact District Councillors for action. ACTION: Clerk .2) Website issues G Jones discussed in open forum. 3) Clerk requested to contact Rev Thewsey regarding the removal of Leylandii bordering the college ,rejecting his request for financial support and suggesting liaising with the College ACTION : Clerk
- 16 **ITEMS OF INTEREST** or for future discussion. Trees Cllr J Stone and Speed survey Thames Farm Cllr R Head c/f to July mtg

There being no other items of business the Chair closed the meeting at 9.37pm

R.V. Hudson.
Clerk to the Council.
26th June 2024

Appendix 1

SHIPLAKE PARISH COUNCIL		STATEMENT OF ACCOUNTS			1	June	2024
		Paid Out in	April	2024	Cheque		
R V Hudson – salary april		9.24	13-May	12.1	BACS	693.47	s 5 1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance.april		10.24	13-May	12.1	BACS	89.25	s112(2) 1972 Local Government Act
Inland Revenue – clerk's tax /NIC april		11.24	13-May	12.1	BACS	188.39	s111 1972 Local Government Act
Zzoomm(INV 153468) date 260524		12.24	13-May	12.1	BACS	31.91	s111 1972 Local Government Act
Robin Head (inv 1086579) March		13.24	13-May	12.1	BACS	30.00	s111 1972 Local Government Act
Robin Head (inv 1086582) April		14.24	13-May	12.1	BACS	60.00	s111 1972 Local Government Act
Tactical Facilities (Grassscutting) INV SI 1490	paid by cr	15.24	13-May	12.1	BACS	0.00	s111 1972 Local Government Act
Tactical Facilities (Grassscutting) INV SI 1456	paid by cr	16.24	13-May	12.1	BACS	0.00	s111 1972 Local Government Act
Shiplake Memorial Hall (April inv 2024-60)		17.24	13-May	12.1	BACS	125.00	s111 1972 Local Government Act
Shiplake ,Harpsden sick poor fund		18.24	13-May	12.1	BACS	250.00	s137 1972 Local Government Act
JPAG invoice tranche 2		19.24	13-May	12.1	BACS	1050.00	s111 1972 Local Government Act
WTG auditor invoice TG7		20.24	13-May	12.1	BACS	250.00	s111 1972 Local Government Act
TOTAL						2,768.02	
Transfer to Current Account from Deposit account							
Income since last meeting							
National Savings High Interest account						291.52	
PSDF (CCLA) income month						82.11	
Total						373.63	
Statement Balances at	1st	June	2024				
Co-operative Bank Current account(inc NS&I interest)						85,471.67	
Co-operative Bank Deposit account						49,520.41	
National Savings High Interest account(closed)						0.00	
CCLA (PSDF)						25,000.00	
TOTAL						134,992.08	
Uncleared /Cancelled cheques at	1	June	2024				
Total						0.00	
Revised Balance Bank Current Account	3	June	2024			85,553.78	
Payments due to be made in	June	2024					approved under section
	mtg date	Minute ref	Payment				
R V Hudson – salary may	21.24	17-Jun	11.1	BACS	693.47	s 5	1963 Local Government (Financial provisions) Act
R V Hudson – expenses, office allowance.may	22.24	17-Jun	11.1	BACS	89.25	s112(2)	1972 Local Government Act
Inland Revenue – clerk's tax /NIC may	23.24	17-Jun	11.1	BACS	188.39	s111	1972 Local Government Act
Zzoomm(INV 0) date 260624	24.24	17-Jun	11.1	BACS	31.91	s111	1972 Local Government Act
Robin Head (inv 1086584) May	25.24	17-Jun	11.1	BACS	90.00	s111	1972 Local Government Act
Tactical Facilities (dog bin) INV SI -1689	26.24	17-Jun	11.1	BACS	5.70	s111	1972 Local Government Act
Shiplake Memorial Hall (May inv 2024-74)	27.24	17-Jun	11.1	BACS	233.00	s111	1972 Local Government Act
Total						1,093.02	
Anticipated Income							
Total						0.00	
Transfer to Deposit Account from current account						0.00	
Transfer to Current Account from Deposit account						0.00	
Projected Financial Position, June	2024						
Co-operative Bank Current account						84,460.76	
Co-operative Bank Deposit account						49,520.41	
National Savings account(closed)						0.00	
CCLA (PSDF)						25,000.00	
TOTAL						133,981.17	
R V Hudson Clerk to the Council.							
1	June	2024					

Appendix 2

SHIPLAKE PARISH COUNCIL

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/05/2024		
	Cash in Hand 01/04/2024		130,698.24
	ADD		
	Receipts 01/04/2024 - 30/05/2024		36,231.61
			166,929.85
	SUBTRACT		
	Payments 01/04/2024 - 30/05/2024		5,919.68
	Cash in Hand 30/05/2024		161,010.17
	(per Cash Book)		
B	Cash in hand per Bank Statements		
	Petty Cash	30/05/2024	0.00
	Cooperative Bank Current Account	30/05/2024	85,471.67
	CCLA (PSDF)	30/05/2024	25,000.00
	National Savings and Investments	30/05/2024	0.00
	Cooperative Bank Business Select	30/05/2024	49,520.41
			159,992.08
	Less unrepresented payments		25,031.91
			134,960.17
	Plus unrepresented receipts		26,050.00
	Adjusted Bank Balance		161,010.17
	A = B Checks out OK		